

Licensed Vocational Nurse

Job Title:	Licensed Vocational Nurse
FLSA Classification:	Non-Exempt
Department:	Clinic
Supervisor:	Clinic Supervisor

Job Summary

Under the supervision of the Clinic Supervisor, the Licensed Vocational Nurse (LVN) is often the first face a patient sees. He or she can advocate for the patient when working with the Registered Nurse or doctor in charge. Ability to handle a diverse range of situations and responsibilities is the primary duty of an LVN.

Job Description

Duties include, but are not limited to:

- Giving medication as prescribed by physician
- Taking vital signs, such as blood pressure, temperature and weight
- Basic wound care including cleaning and bandaging injured areas
- Giving injections of medication
- Immunizations
- Taking medical histories
- Entering information into computer system

Job Specific Duties

- Starting IV's & IV fluids as trained
- Ensuring patients and their families understand release instructions
- Supervising CNA's
- Monitoring fluid and food intake and output
- Moving patients safely
- Assessing patients' reactions to medications
- Assessing patients' mental health (MD or RN to supervise)
- Assisting with daily needs such as bathing and dressing
- Providing emotional support

- Observation of patients' skin for potential bed sores
- Scheduling appointments
- Keeping medical records current
- Writing prescriptions at physicians request

Non-Essential Job Functions

- Attend and participate in staff meetings, in-services, projects, and committees as assigned.
- Adhere to and support the center's practices, procedures, and policies including assigned break times and attendance.
- Accept assigned duties in a cooperative manner; and perform all other related duties as assigned.
- Be flexible in schedule of hours worked.
- May require use of personal vehicle.

Working Conditions and Physical Demands

The working conditions and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to access all areas of the center throughout the workday.
- Ability to lift up to 35 pounds occasionally, 15 pounds frequently, and 7 pounds constantly; required to obtain assistance of another qualified employee when attempting to lift or transfer objects over 25 pounds.
- Requires constant hand grasp and finger dexterity; frequent sitting, standing, walking and repetitive leg and arm movements, occasional bending, reaching forward and overhead; squatting and kneeling.
- Ability to communicate verbally with an excellent comprehension of the English language.
- Work is generally performed in an indoor, well-lighted, well-ventilated, heated, and air-conditioned environment.

Experience

- Minimum of one (1) years of demonstrated successful experience in the Quality healthcare field of work
- Minimum of one (1) year of documented experience working with a frail or elderly population.

Education and Certification

- Active LVN license in the state of California.



- CPR certification
- Is medically cleared for communicable diseases and has all immunizations up-to-date before engaging in direct participant contact.

Core Values

- **Respect** at the core of our interactions.
- **Honesty and Integrity** with every endeavor
- **Patient – Centered** care aligned with participant values, beliefs, and preferences.
- **Encouragement** that motivates and empowers others to be the best they can be.
- **Quality Care** that is efficient, transformative and innovative.

Acknowledgment

I have read the above Licensed Vocational Nurse Job description and fully understand the requirements set forth therein. I meet all the requirements of this position, and I can perform all essential functions of the job with or without reasonable accommodations. I agree to abide by the requirements set forth in this document.

I understand the contents of this job description are presented as a matter of information only and as guidance as to the expectations of Innovative Integrated Health for this position. This job description is not intended to give rise to contractual rights or obligations, or to be construed as a guarantee of employment for any specific period of time or for any specific type of work. Furthermore, Innovative Integrated Health reserves the right to interpret, amend, modify, or cancel or withdraw any or all sections or provisions of this job description at any time with or without notice.

I understand that employment at Innovative Integrated Health is “at will”, meaning that employment is for no definite period of time and may be terminated by me or Innovative Integrated Health at any time and for any reason.

Employee Print Name

Employee Signature

Date

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, status as a veteran, and basis of disability or any other federal, state or local protected class.