



Registered Nurse (Home Care)

Job Title: Registered Nurse (Home Care)

FSLA Classification: Non-Exempt

Department: Home Care

Supervisor: Director of Home Care

Job Summary

Under the supervision of the Director of Home Care for administrative functions and under the supervision of the Primary Care Physician (PCP), the Home Care Nurse is a registered nurse responsible for assessing, coordinating, monitoring, and providing home care services and treatment for Fresno PACE participants. The position is responsible for the home safety assessments/re-assessments monitoring of in-home services operations and ensures provision of high-quality care, including coordination with.

Essential Job Functions

- Completion of initial medical history, physical exam, and functional nursing assessments of each new participant and semi-annual, annual, and unscheduled assessments; communicate changes in participant health or functional status to the interdisciplinary team members, and participate in development of the plan of care and coordination for 24-hour care delivery.
- Facilitate integration of new participants into the Fresno PACE health care delivery system, including medication, immunizations, routine monitoring of chronic problems, and nursing care plan development.
- Manage day-to-day in home services, including safety assessments, HCC assessments, wellness visits, sick calls, medication education and delivery
- Coordinate participant care with outside contracted service providers, including hospitals, nursing facilities, assisted living facilities, lab, oxygen, etc.
- Subject to weekend and after-hours on-call coverage, home visits, following up on issues as necessary.
- Administration of prescribed medications and treatments in accordance with nursing standards.
- Act as liaison with primary care provider in the event of an episodic illness; assist in coordinating services provided by primary care provider.



- Provide health education and counseling to participants and caregivers experiencing chronic conditions and end-of-life issues.
- Assist with developing and updating policies and procedures as they pertain to in-home services.
- When the HCC Director is unavailable, oversee the supervision of homecare personal care attendants and homecare LVN.
- Coordinate service orders with contracted home care agencies, monitor delivery of services, and monitor quality of services provided by home care contractors.
- Assure that documentation for home care is accurate, current, and that the home care charts are up to date.
- Maintain confidentiality regarding participant, staff, contractor, and organizational information.

Non-Essential Job Functions

- Attend and participate in staff meetings, in-services, projects, and committees as assigned.
- Adhere to and support the center's policies, practices, and procedures and OSHA safety guidelines.
- Accept assigned duties in a cooperative manner; and perform all other related duties as assigned.
- The work hours are 8am-5pm with the possibility of later hours. The position also requires the possibility of on-call daily and weekend rotation.
- Requires use of personal vehicle.

Working Conditions and Physical Demands

The working conditions and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Variable working conditions (center, hospital, nursing facility, participant home, or elsewhere when on call).
- Some undesirable conditions at the members' homes may include exposure to odors, fumes, infections, dust, and dirt, which may be objectionable.
- Local car travel frequently necessary; out-of-town travel is minimal.



- While performing the duties of this job, the employee is regularly required to sit and talk, hear, and to stand and walk.

Experience

- Minimum of three (3) years of health care experience with emphasis in geriatrics.
- Minimum of two (2) years of demonstrated successful experience in home care.
- Minimum of one (1) year of documented experience working with a frail or elderly population.

Knowledge, Skills, and Abilities

- Broad knowledge base of physical, mental, and social needs of the frail elderly population.
- Knowledge of medical equipment and instruments.
- Knowledge of common safety hazards and precautions to establish a safe work environment.
- Possess management and leadership skills.
- Experienced in physical assessment and triaging.
- Skilled in identifying problems and recommending solutions.
- Able to effectively prepare and maintain records, write reports, and respond to correspondence.
- Experienced in development and maintenance of department quality assurance.
- Ability to react calmly and effectively in emergency situations.
- Ability to work with ethnically diverse populations.
- Ability to apply creative problem-solving skills to the complex issues in home care.
- Able to establish and maintain effective working relationships with participants, medical staff, staff members, and family caregivers in a pleasant, patient, and professional manner.
- Well organized, dependable, flexible, and resourceful.
- Effective oral and written communication skills.
- Computer skills required.

Education and Certification

- Graduate of accredited nursing program
- Current California registered nurses license
- CPR certification
- BSN preferred



- Is medically cleared for communicable diseases and has all immunizations up-to-date before engaging in direct participant contact.